



LONGACRE SCHOOL JOB DESCRIPTION

Job title:

Early Years Practitioner-Level 3

Responsible to: Head of Longacre School, with day-to-day management delegated to the room leader, Nursery Manager and Head of Pre-Prep.

Main responsibilities:

- Support and assist in all aspects of education and care, providing the highest-level childcare and early education experiences for all children in the nursery.
- Adhere to the school's values and vision; following policy and procedures to ensure provision is of the highest quality.
- Work as part of a well-qualified and experienced staff and contribute to the running and development of the nursery.
- Assisting with the planning and delivery of the Early Years Foundation Stage curriculum (EYFS).
- Monitor and support the development of key milestones and support and celebrate children's individual achievements.
- Create a safe and happy environment where children can play, explore and learn supporting language, behaviour and social skills.
- Create an inspiring learning environment by organising and creating resources to support an inspiring continuous provision.
- Work within classrooms and outside the main teaching area as needed.
- Support and attend the specialist lessons with the children.
- Collaborate with fellow practitioners to create a happy and supportive learning environment.
- Build relationships and communication with families and share daily updates and cheerful moments at drop off and collection time.
- Take ownership of observations, assessments and planning next steps for children in your care and share snapshots of children's achievements through our Tapestry learning portal.
- Looking after the health and wellbeing of children including supporting at meal times and intimate care.
- Assisting with individual education plans and personal care plans where applicable.
- Maintain a safe and nurturing environment for children.
- Ensuring safeguarding and welfare procedures and adhered to and promote inclusion and acceptance of children.
- Attend and participate in relevant meetings and undertake additional responsibilities as required by the head.